

MEMORIAL NORTHWEST HOMEOWNERS ASSOCIATION

Minutes of a Regular Meeting of the Board of Directors

STATE OF TEXAS COUNTY OF HARRIS

A regular Meeting of the Board of Directors of the Memorial Northwest Homeowners Association, was held on May 7, 2013 at the Faithbridge Methodist Church located at 18000 Stuebner Airline, Spring, Texas 77379. Board Members in attendance were as follows:

Bill Burton
Vince Glocksein
Janet Hoffman
Bruce Holland
Connie Shinaver

Kathy Bernhardt
Eileen Koscho
Bryan Thomas
Greg Schindler

Directors who were not present are as follows:

Chris Smith
Tim Mc Williams

Ron Hollingshead
Holly Williams

Also in attendance was Stella Walleck of Consolidated Management Services and Ofc. Ivy.

Mr. Burton called the meeting to order and proceeded with a motion to approve the minutes of the previous meeting. There being no changes, the motion to approve the minutes as presented was issued by Mrs. Bernhardt, seconded by Mr. Schindler and carried unanimously.

Mr. Burton then recognized Sergeant Weyrick with the Harris County Sheriff's Department along with three members of the alarm detail who address the board regarding the changes in the laws governing security alarms.

Mr. Burton next advised that there was no security report as Mr. Smith was not in attendance.

The meeting then moved to the treasurer's report with Mr. Holland distributing the check register indicating the checks to be processed for payment of the associations accounts. After reviewing the checks, Mrs. Shinaver made the motion to approve the checks for payment with Mrs. Koscho issuing the second. The motion carried.

Mr. Burton next recognize Mr. David Frank representing the Marketing Committee who advise the board that the committee had attracted four new members. He then went on to cover the proposed changes to the association's newsletter and website.

Mr. Frank then presented the proposal for the new webmaster to renovate the website. A discussion ensued regarding the proposals for both the newsletter and the website with Mr. Frank advising that they would like to have the website up and running by July 2013. After a discussion, Mrs. Koscho made the motion to approve the bid for \$7085.00. The motion was seconded by Mrs. Shinaver and carried.

Mr. Glocksein next reported that all of the pool repairs authorized during the April meeting had been completed. He went on to note that there were additional tiles that had come loose and needed to be replaced at a cost of \$130.00. This work had also been completed.

Mr. Burton briefly updated the board on the status of the Section 8 housing proposed for the area. He went on to advise that all comments opposing the Section 8 apartments needed to be made in writing and he would have the information in the next newsletter.

Mr. Glocksein then reported that Republic Waste was testing a new market strategy and briefly described how the program would work. He went on to advise that he would get more information and report back at a later meeting.

Mr. Schindler requested the board consider taking down the chain-link fence along the playground. The board agreed unanimously and Mrs. Koscho advised that she would have Mr. Trim remove the fence.

Mr. Schindler next advised that they wanted to remove the shrubs along Theiss Mail Route Road in front of the club and trim those back along the parking lot. After a brief discussion, the board agreed to either cut down or remove the red tips whenever a backhoe could be used to dig them up.

Mr. Burton advised that he would like to see the board authorize a bronze plaque for the building with all the board members listed to commemorate all of their efforts in completing the facility. After a brief discussion, Mrs. Hoffman made the motion to appropriate up to \$1000.00 for the plaque with Mrs. Shinaver issuing the second. The motion carried.

Discussion then turned to security for the building while it was under construction. The board unanimously agreed to hire additional security from dusk to dawn until the building was completed.

There being no further business for the general meeting the board adjourned to the executive session.

EXECUTIVE SESSION

The meeting of May 7th resumed in executive session with all board members and Mrs. Walleck still present.

The meeting opened with a discussion of the delinquent collections. Mr. Holland advised that he would have additional collection recommendations at the next meeting. There was a brief discussion with Ms. Walleck noting that collections were always better for lesser amounts and suggested the board not wait too long before turning some of these items over to the attorney.

Mr. Burton next advised that a homeowner had treated the framing for the new building for termites and charged the Association a one-time fee of \$150.00.

Mr. Burton went on to advise that another homeowner had requested to provide a bid for LED lighting for the building and noted that Mr. Schindler was reviewing the proposal.

There being no further business, the meeting adjourned.